

LICENSING ACT 2003 - APPLICATION FOR A NEW PREMISES LICENCE - FARNHAM MEMORIAL HALL, WEST STREET, FARNHAM (Agenda item 4.)

During the deliberations the Council's Solicitor was asked to advise the Sub-Committee on suitable wording for their decision.

The Sub-Committee carefully considered the application for a new premises licence, taking into account the representation(s) received, statutory guidance and the Council's Statement of Licensing Policy 2013-2018.

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The Sub-Committee has agreed to grant the new premises licence in part as it did not consider that there was sufficient substantiated evidence to reject the application, as amended, in its entirety. In making its decision, it also noted that the Memorial Hall was under new management which wanted to make a success of its renovated venue. The applicant also indicated its willingness to work with the local community to prevent any problems and to listen to any concerns that they may have. The Committee also noted that there was an approved Travel Plan in place which confirmed that the number of car parking spaces was appropriate. Furthermore, there had been no representations received from the Police or other statutory consultees in respect of this application and it was revealed upon enquiry that one complaint had been made to Environmental Health noted on the record in 2008 relating to the previous licence.

However, taking into account the significant concerns of the objectors, the Sub-Committee has amended the hours proposed and placed additional conditions on the new License. These are further to those put forward by the applicant in the operating schedule. The amended and additional conditions are proportionate and appropriate to address the concerns raised by the residents and for the promotion of to the licensing objectives.

The hours which have been agreed by the Licensing Sub-Committee are as follows:

- Opening hours:
  - 0800 to 0000 Monday to Thursday
  - 0800 to 0030 Friday and Saturday
  - 0800 to 2230 SundayNon Standard timing on New Years Eve Until 0130
  
- Sale of Alcohol: (On and off the premises)
  - 1200 to 2330 Monday to Thursday
  - 1200 to 0000 Friday and Saturday
  - 1200 to 2200 SundayNon Standard timing on New Years Eve Until 0100
  
- Regulated Entertainment: (Live & Recorded Music, Performance of dance and anything similar - Indoors only)
  - 0900 to 0000 Monday to Saturday
  - 1000 to 2200 Sunday

Non Standard timing on New Years Eve Until 0100 for Live & Recorded Music, Performance of dance

- Regulated Entertainment: (Plays & Films - Indoors only)  
0900 to 2300 Monday to Thursday  
0900 to 2330 Friday and Saturday  
1000 to 2200 Sunday

Non Standard timing on New Years Eve Until 0100 for Films

- Late Night Refreshment: (Indoors only)  
2300 to 0000 Monday to Saturday

Non Standard timing on New Years Eve Until 0100

**The Sub-Committee accepts all the conditions proposed by the Applicant. However, for completeness and to address representations received, the relevant conditions are set out below:**

conditions

1. A comprehensive Terms and Conditions document to be issued and signed by all the customers and hirers that clearly outline all of the Licensing Objectives.
2. Staff refresher training in the law regarding the sale of alcohol to be carried out every 6 months and appropriate records kept.
3. An Incident Log to be kept to include all incidences of antisocial behaviour or refusals to sell alcohol and any visit by a relevant authority or emergency service, which is to be reviewed by the Venue Manager on a weekly basis.
4. In relation to on sales, no drinks to be taken outside the building.
5. Off sales of alcohol will be restricted to private functions and alcohol must be provided and taken away in sealed containers.
6. A dedicated contact telephone number will be made available by the applicant whilst functions are in progress.
7. The number of staff in attendance should be at least 2 at any private function and 3 where alcohol is involved.
8. Health and Safety, Fire Safety and Food safety policies to be reviewed annually.
9. Any bottles and can waste from the building will be deposited outside between the hours of 0800 and 1900 only.
10. No new admissions are permitted after 2200 on any day of the week or occasion such as New Year's Eve.
11. Appropriate signage to be placed in the premises, at the exit and including the car park, to remind customers to leave quietly and with respect.
12. A Challenge 25 policy to be put in place to ensure that customers who may appear under the age of 25 are asked for photographic ID.

On closing, the Sub-Committee would like to thank the residents for attending and voicing their concerns. And, the Sub-Committee request that the Venue Manager works hard to regularly liaise with the Local Residents Association to ensure that there is open dialogue and any concerns are addressed.

The Sub-Committee advises of a right of appeal to the Magistrates' Court within 21 days of the decision being received in writing.